

Training-for-Trainers Rubric AP Course

Topic: _____ **Student Name:** _____

CATEGORY	18-20	15-17	6-14	0-5
Content Organization	Training objectives were clearly stated. Summarized lessons learned.	Objectives were stated. Summary provided.	Objectives were unclear. No summary provided.	No training objectives or summary presented.
Topic Information	Presentation provided a good overview of the topic. References provided in APA format.	Presentation provided an adequate overview of the topic which could be understood by the audience. References provided but not in APA format.	Presentation provided a limited overview of the topic which could be understood by the audience. Incomplete reference list.	Presentation did not provide an adequate overview of the topic and was difficult for the audience to understand. No references provided.
Training Outline	Followed training outline exactly.	Closely followed the training outline.	Used an unauthorized outline format; Unorganized or incomplete training outline.	No outline provided.
Training aids	PowerPoints , handouts, and other visual aids training materials were well developed and appropriate.	Visual aids and training materials were adequate.	Visual aids and training materials were unorganized or poorly developed.	Visual aids and training materials were not used.
Training Evaluation Tools	Assessment method of students provided clear indication of progress AND trainer evaluation offered specific feedback on strong and weak points.	Assessment tool of students was brief; trainer evaluation lacked details to obtain good feedback.	Only the assessment tool or the evaluation measure was provided.	Neither assessment nor evaluation tools were provided.
Total:				